



## VOLUNTEER SIGN-UP

Dear Parents:

It takes many generous volunteers for Highland Catholic School to be a great educational and spiritual environment for our children. Please take time to read through the volunteer opportunities listed below. **Initial all areas in which you can work. If there are two parents in the household, feel free to write both initials on the same line.** The more the merrier. Where necessary, please indicate days and times you are available.

Name(s): \_\_\_\_\_  
Phone: \_\_\_\_\_

**\*\*B Indicates Required Background Check**

### **GENERAL ASSISTANCE**

- \_\_\_\_\_ **ART MASTERPIECE PRESENTERS:** Present classroom lesson on selected pieces from the Minnesota Art Institute. Involves one day of training at the Institute. If possible, accompany class on field trip outing to the museum.
- \_\_\_\_\_ **(B) BEFORE/AFTER SCHOOL TUTORING:** Help a student with tutoring in a specific subject area after school. Teachers will assist with materials. Time arranged to fit your schedule.
- \_\_\_\_\_ **(B) SCHOOL NURSE BACK UP:** Occasionally our wonderful school nurses need a spot of back-up. Requirements include: able to dispense large amounts of TLC and insulin if needed.
- \_\_\_\_\_ **(B) FIELD TRIP CHAPERONE:** Teachers will contact you as needed for grades K-8
- \_\_\_\_\_ **TUESDAY VOLUNTEER DAY:** This involves aiding teachers by doing such things as duplicating, cutting, laminating, etc. in the Volunteer Room from approximately 9:00 AM to 12:00 noon on Tuesdays (the Tuesday of your choice). This is an invaluable assistance to our teachers!
- \_\_\_\_\_ **HEALTH SCREENING:** Assist the school nurse with vision and hearing screening.
- \_\_\_\_\_ **BOOK FAIR:** (During Catholic Schools Week in January 2009)
- \_\_\_\_\_ Setup - approximately 3 hours  
\_\_\_\_\_ Assist with Fair during school day - 2 hour shifts  
\_\_\_\_\_ Assist/cashier during evening Open House  
\_\_\_\_\_ Pack up books after Fair - approximately 3 morning hours

\_\_\_\_\_ **REGISTRATION for 2010-2011 School Year:** Assist with preparation and registration of students in February and/or August.

\_\_\_\_\_ **REFRESHMENTS:** Assist serving at school functions

\_\_\_\_\_ **TREATS FOR FACULTY MEETINGS:** Whip up a little something for our Wednesday after school meetings. Big points!

\_\_\_\_\_ **SPECIAL SKILLS:** Painting, Sewing, Crafts, Carpentry, etc.

Please list: \_\_\_\_\_

\_\_\_\_\_ **ON CALL:** For special needs; homework for parents

## **FUNDRAISING**

\_\_\_\_\_ **\$CRIP:** Wednesday morning sales 8:00-10:00 - every six weeks

\_\_\_\_\_ **\$CRIP:** Help create, copy, and distribute Scrip order forms to homeroom mailboxes. Weekly commitment on your schedule.

### **MARATHON:**

\_\_\_\_\_ Tabulating pledges.

\_\_\_\_\_ Prize donations or incentives - have access to or could assist in procuring prizes for the Marathon

### **CHRISTMAS WREATH SALES:**

\_\_\_\_\_ Call for wreath orders last couple of weeks of October from prepared lists of happy former customers.

\_\_\_\_\_ Deliver wreaths on a Saturday morning in November. Great way to spread Christmastime cheer!

\_\_\_\_\_ **SWING 2010 PLEASE SIGN UP AT SWING TABLE AT BACK TO SCHOOL NIGHT ON 9/01:** We need everyone's help to insure a successful Swing 2010. Highland Catholic School's fun-filled annual auction and dance on Saturday, May 1, 2010!

\_\_\_\_\_ **(B) LITERACY LAB VOLUNTEER:** Work with small groups of students to reinforce skills. Estimated time -1 hour per week during school day.

\_\_\_\_\_ **Math Skills**

\_\_\_\_\_ **Reading Skills**

**Please list times/days you are available** \_\_\_\_\_

\_\_\_\_\_ **(B) AFTER SCHOOL TUTORING** Help a student with tutoring in a specific subject area after school. Teachers will assist with materials. Time arranged to fit your schedule.

\_\_\_\_\_ **(B) LITERATURE LUNCH LEADER:** Gather with a group of students to enjoy a good book during lunch. You pick the book (or we can help), the day of the week, and even your favorite grade level. Commitment can vary from one book (one month) to multiple titles. Love to read? This might be just for you!

\_\_\_\_\_ **LITERATURE LUNCH GRADE LEVEL CONTACT PERSON:** Serve as a contact person between the Literature Lunch Leaders and the Resource Room teacher for a specific grade level, organize dates and coordinate volunteers.

**ENRICHMENT PROGRAM COACHES:** Help with our Enrichment offerings. Coaches are needed in several areas. Time commitment varies.

\_\_\_\_\_ **(B) DESTINATION IMAGINATION:** After school, approximately 2-3 hours per week from December to early March (Your child is guaranteed a spot on a team if you coach!).

\_\_\_\_\_ **(B) MATHCOUNTS COACH (Grades 7-8)** One hour per week before or after school for approximately 12 weeks.

\_\_\_\_\_ **(B) MATH MASTERS COACH:** One hour per week before or after school for approximately 12 weeks.

\_\_\_\_\_ **Fifth Grade** (competition is in early May)

\_\_\_\_\_ **Sixth Grade** (competition is in mid-March)

\_\_\_\_\_ **(B) LEGO ROBOTICS COACH** Work with a small team of 4<sup>th</sup>-5<sup>th</sup> grade students. No experience necessary

\_\_\_\_\_ **ON CALL** for other opportunities and/or ideas and skills that I have to offer.